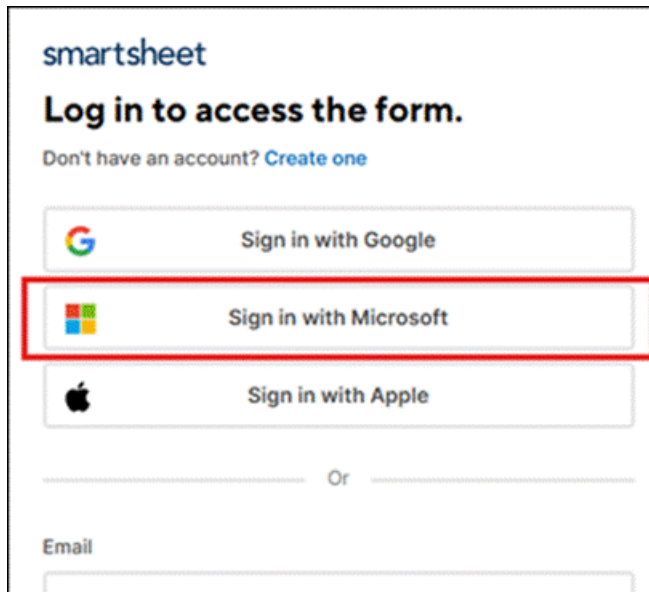


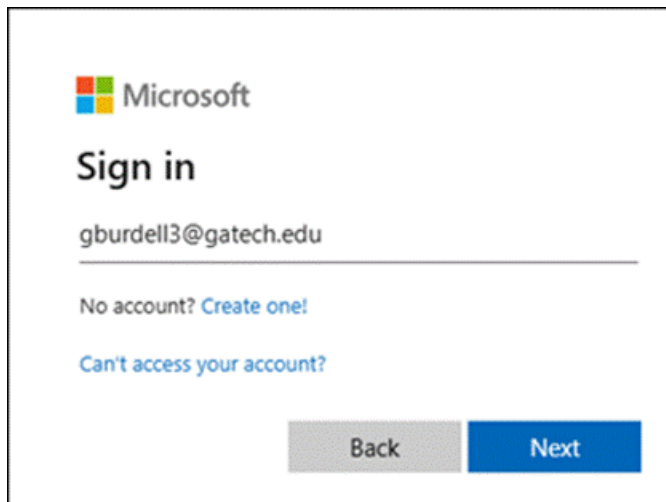
## How to Access the Pre-Proposal Review Form

To log into the Pre-Proposal Review form, go to the [Smartsheet link](#), which then sends you to this login form with various options.

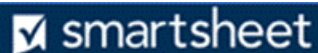
Choose “Sign in with Microsoft.”

The image shows the Smartsheet login interface. At the top, the Smartsheet logo is followed by the text "Log in to access the form." Below this, there is a link "Don't have an account? Create one". Three large buttons are stacked vertically: "Sign in with Google" (with the Google logo), "Sign in with Microsoft" (with the Microsoft logo, highlighted by a red rectangular box), and "Sign in with Apple" (with the Apple logo). Below these buttons is an "Or" separator, followed by an "Email" label and an empty input field.

Then at the Microsoft login page, enter your campus userid followed by @gatech.edu – e.g., [gburdell3@gatech.edu](#)

The image shows the Microsoft Sign in page. At the top is the Microsoft logo. Below it is the heading "Sign in". A text input field contains the email address "gburdell3@gatech.edu". Below the input field are two links: "No account? Create one!" and "Can't access your account?". At the bottom of the page are two buttons: a grey "Back" button and a blue "Next" button.

If you have signed into Smartsheet before, you should get the Pre-Proposal Review screen as desired.



## Pre-Proposal Review

Thank you for participating in this pilot program!

The Pre-Proposal Review is designed to streamline the proposal development process by proactively identifying security and compliance proposal considerations well in advance of the submission date. By addressing these elements early, proposal intent supports Principal Investigators and research administrative teams in submitting proposals more efficiently and on time.

### Initial Screening Question

[CLICK HERE](#) for clarifying information on each topic

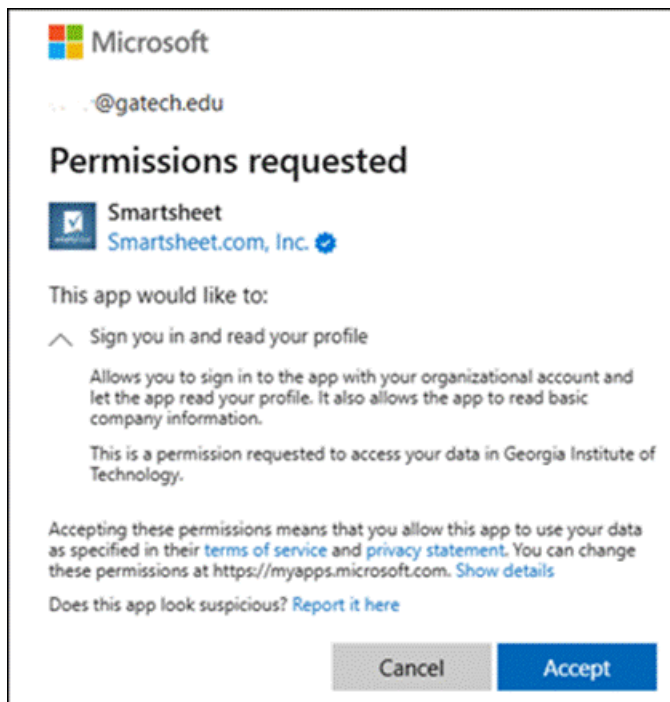
*Do you anticipate any of the following concerns for your upcoming project:*

- Controlled Unclassified Information
- Academic Research Security Plan
- Export Control
- Foreign or International Collaborations
- Foreign or International Travel
- Request for Fundamental Research Exclusion (FRE)
- Subawards
- Foundation or Corporate Funding
- Reduced Indirect Rate

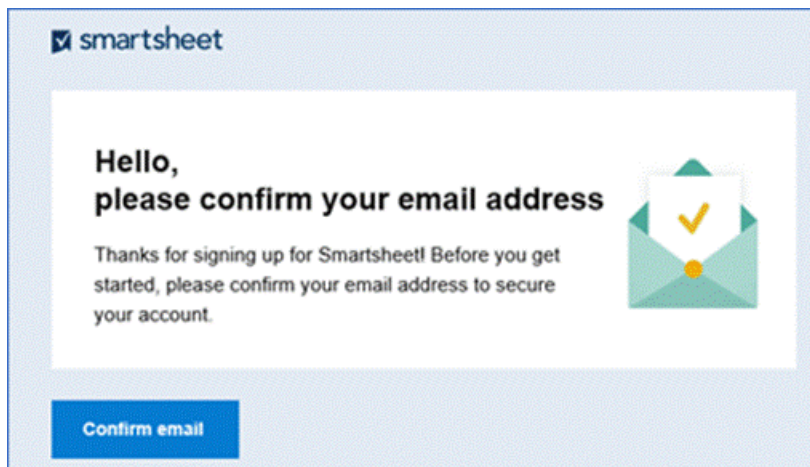
☐ Yes

☐ No

If you haven't signed in to Smartsheet before, it will request access. Click accept.



Smartsheet will send an email to confirm you are requesting access. Click on the link in your email to proceed.



Once you confirm email, you should get the Pre-Proposal Review screen shown above.